

Mediation First Background Information Form

Please note this information will be shared with your (ex) partner unless you specifically indicate otherwise.

1. Your Personal Details

Full Name	Date of Birth
Home Address	Tel
.....	Fax
.....	E-mail
Postcode	Mobile
Work Address	Tel
.....	Fax
.....	E-mail
Postcode	
What is the most appropriate number to contact you on?	
National Insurance Number	

*Please write **CONFIDENTIAL** next to your private address or telephone number if you wish to keep this information from your partner/former partner*

If married, date of marriage	Date started living together
.....
If separated, date of separation	If divorced, date of Decree Nisi
.....
Are you seeking a permanent separation?	Date of Decree Absolute
Are you seeking a divorce?	Have you made any attempts at a reconciliation?

Do you think your former partner wants a separation?.....

Do you think your former partner wants a divorce?

Ethnic Origin

Ethnic Origin	Code	Ethnic Origin	Code
Other	00	Chinese	09
White British	01	Mixed White & Black Caribbean	10
White Irish	02	Mixed White & Black African	11
Black or Black British African	03	Mixed White & Asian	12
Black or Black British Caribbean	04	Mixed Other	13
Black or Black British Other	05	White Other	14
Asian or Asian British Indian	06	Asian or Asian British Other	15
Asian or Asian British Pakistani	07	Unknown	16
Asian or Asian British Bangladeshi	08	Unwilling to provide information	Ref

1. General Information

Have you and/or your partner/former partner had any form of relevant counselling/therapy or involved any other professionals (eg, Relate, Social Services?)

YES / NO

If yes, please give brief details of the other professionals involved

If either of you was married previously, please give brief details

Have you re-married or do you intend to do so?

Are you co-habiting or do you intend to do so?

Are you consulting a solicitor? If so, please give us his/her name, address and telephone number:

Are you currently involved in divorce or other matrimonial or children proceedings?

YES / NO

If yes, what stage have they reached?

Where did you first hear about mediation?

IMPORTANT: Are there any issues of protection, violence or safety which we may need to address?

Normally, mediation takes place with both of you in the room at the same time. Are there any reasons why you would wish to start the first session separately?

.....

2. Children and Other Dependents

1st Child

Name Sex: Male/Female

Date of Birth Age

Place of Education

Any Special Needs

2nd Child

Name Sex: Male/Female

Date of Birth Age

Place of Education

Any Special Needs

3rd Child

Name Sex: Male/Female

Date of Birth Age

Place of Education

Any Special Needs

4th Child

Name Sex: Male/Female

Date of Birth Age

Place of Education

Any Special Needs

With who are the children currently living? Please outline the current arrangements for the children:

.....

.....

If you are separated from the other parent, are the children in contact with both parents, or with any other persons?

.....
To what extent are the children aware of the situation between you?

.....
Is there currently a Child Support Assessment or maintenance order in relation to any of the children?

.....
Do you have Parental Responsibility for the children?

YES / NO / NOT SURE

Is Parental Responsibility an issue between you and your partner/former partner?

YES / NO

3. Preliminary Financial Outline

(If financial matters are to be considered, a more detailed questionnaire will be supplied)

The Family Home

Address

Rented / Owned

If owned, state whether JOINTLY / SOLELY – by whom

Estimated current value

Present estimated mortgage balance

Do you have any other significant assets, property or capital?

NO / YES – if ‘yes’ state amount (further details not required at this stage)

Employment

What is your occupation?Current Salary (gross)

If self-employed, estimate of current earnings

To what date are accounts available?

Do you have any other source of income?

NO / YES – if ‘yes’ state source (no further details required at this stage)

4. Outline of Issues You Wish to Resolve

Property and Finance	YES / NO / NOT SURE
Children	YES / NO / NOT SURE
Relationship Breakdown Issues	YES / NO / NOT SURE
Divorce and/or Separation	YES / NO / NOT SURE

5. Your Reasons for Coming to Mediation

Please would you say what issues need to be considered and what your aims are in coming to mediation. We appreciate that you may need to know more from the mediator/s, but it would help to have some preliminary idea of what you hope to achieve. Please do not provide information or send copies of correspondence that cannot be mentioned in our/my discussion with you both. As mediator/s we/I cannot receive information that is confidential to one of you.

(This does not apply to a private address or telephone number if you wish to keep this confidential from your partner/former partner – see above).

SignedDate